

City of Rowlett
Economic Development Advisory Board

Tuesday, October 17, 2017

9:30 A.M.

Village of Rowlett Community Center, 3900 Main Street, Rowlett Texas 75088

Meeting Minutes

1. CALL TO ORDER.

Chairman Barry Young called the Rowlett Economic Development Advisory Board meeting to order at 9:40 A.M. on October 17, 2017 at the Village of Rowlett Community Center at 3900 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Barry Young, Justin Blackburn, Whitney Laning, Michael Gallops, Lawrence Glick, Eva Hummel, Brian Funderburk, Jim Grabenhorst, Joey Grisham, Katie Rose Hargreaves and Susan Nix.

2. ADMINISTER THE OATH OF OFFICE AND THE STATEMENT OF ELECTED/APPOINTED OFFICER TO THE NEWLY APPOINTED MEMBERS.

The oath of office was administered to newly appointed member Justin Blackburn, prior to the meeting.

3. CONSIDER APPROVING THE MINUTES FROM THE SEPTEMBER 19, 2017 MEETING.

A motion was made by Tammy Dana-Bashian and seconded by Whitney Laning to approve the September 19, 2017 minutes. The motion carried unanimously.

4. DISCUSS THE COOPERATION AGREEMENT BETWEEN THE CITY AND CHAMBER.

Jim Grabenhorst, Director of Economic Development, discussed the longstanding relationship between the City and Chamber and gave some background on the City/Chamber Cooperation Agreement. He stated that the purpose was to lay out some performance metrics for the Chamber and to provide a framework for the partnership. Because of the changes at the Chamber including new leadership, both parties agreed that it was time to update the agreement as well as the performance metrics.

Chamber Board Chair Whitney Laning then gave a detailed presentation highlighting the new vision for the chamber as well as changes including a new membership dues structure, ambassador training, new website, and other changes. After the presentation, Mr. Grabenhorst stated that Economic Development staff was benchmarking the agreement with other regional city/chamber partnerships and would continue to work with the Chamber Executive Board to draft a new cooperation agreement for the Board to review in the near future.

Several board members expressed their happiness with the direction of the chamber and like the new vision.

5. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.

Whitney Laning provided the Chamber update. He stated the Chamber had a great meeting with the Council regarding major changes. He said they are moving forward towards being financially stable, looking at their core mission/vision, and establishing value for members. The entire Board will be at an offsite training meeting in January.

Eva Hummel provided the Chamber Foundation update to the Board. The Chamber Foundation has \$53,288.00 available to date. They received one signed grant for Minced Meal Prep. She mentioned that 5 cases were presented from the Catholic Charities for Rebuild Rowlett, leaving a balance of \$184.00. The Council is meeting tonight and should decide how to distribute the funds.

6. RECEIVE GISD UPDATE.

Lawrence Glick provided the GISD update. He stated the Career Tech Center is ready to host a visit from the City and Mr. Grabenhorst suggested a joint Chamber/EDAB visit. Mr. Glick stated they have named the lone finalist for the Superintendent position, Dr. Carlos Lopez from Mission, Texas. He gave some background information on Mr. Lopez. He said currently they are in the 21 day waiting period prior to officially negotiating the contract. They are hoping he will start on January 1st and will have a formal reception when he gets on board.

PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.

The City Boards and Commissions banquet will be held on December 7th.

The Chamber's Taste and Trade will be at the High School on and November 2nd from 5:30 to 8:30 and the Sunset Santa 5K is tentatively scheduled for December 9th.

Atmos Energy is partnering with CERT and the Rowlett Fire Department on November 4th from 8:00-12:00 for a Smoke Alarms and Carbon Monoxide Blitz out in the community for winter preparedness.

The Veterans Ceremony will be held at the RCC on November 11th at 11 a.m.

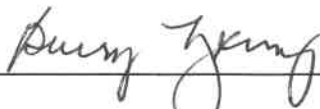
Mr. Grabenhorst mentioned after the meeting is adjourned anyone that may be interested can participate in a tour of the Village. Joey Grisham, Asst. Director of Economic Development, mentioned that the next EDAB meeting fell during Thanksgiving week and that it might be better to move up a week. Lawrence Glick mentioned that Nov. 14th might work for a tour of the new GISD Career and Technical School and that he would confirm.

7. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.

Drew Howard requested that the Board receive an update on the grant from TXDOT on the landscaping project along Lakeview Pkwy.

8. ADJOURNMENT.

The meeting was adjourned by Chairman Barry Young at 10:52 A.M.



Barry Young, Chairman



Jim Grabenhorst, Assigned City Staff

Date Approved