

***City of Rowlett***  
**Economic Development Advisory Board**

Tuesday, March 20, 2018

9:30 A.M.

*Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas 75088*

***Meeting Minutes***

**1. CALL TO ORDER.**

Chairman Drew Howard called the Rowlett Economic Development Advisory Board meeting to order at 9:31 A.M. on March 20, 2018 at the Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Drew Howard, Barry Young, Justin Blackburn, Whitney Laning, Michael Gallops, Eva Hummel, Elaine Ritchie, Brian Funderburk, Jim Grabenhorst, Shawn Poe, Joey Grisham, Katie Rose Hargreaves, Susan Nix, Laura Hallmark and Neil Howard.

**2. CONSIDER APPROVING THE MINUTES FROM THE FEBRUARY 20, 2018 MEETING.**

A motion was made by Whitney Laning and seconded by Barry Young to approve the February 20, 2018 minutes. The motion carried unanimously.

**3. RECEIVE PRESENTATION FROM THE COMMUNITY INVESTMENT ADVISORY BOARD ON 2018 BOND ELECTION.**

Shawn Poe, Director of Public Works, provided an update on the 2015 bond projects and details for the upcoming 2018 bond package election in May. Mr. Poe also provided the dates of the upcoming public meetings.

**4. DISCUSS THE GRANT FUNDING AGREEMENT WITH THE CHAMBER OF COMMERCE.**

Joey Grisham, Asst. Director of Economic Development, presented on the Chamber of Commerce/City of Rowlett Grant Funding Agreement and the deliverables included for both parties. He stated that the Chamber of Commerce Board approved the Agreement at its Board Meeting earlier today and that it is on tonight's City Council Agenda for

consideration. Mr. Grisham stated that the 2014 Cooperation Agreement was outdated and needed revisions. He said that the new agreement provides for a \$50,000 annual payment, up from the current \$25,000, and that a Return on Investment/Value on Investment Report will be due annually from the Chamber to highlight how the funds are used and the value received to the City. It is a five-year agreement and takes effect on October 1, 2018.

**5. RECEIVE ECONOMIC DEVELOPMENT UPDATE.**

Jim Grabenhorst, Director of Economic Development, asked Shawn Poe to provide an update on the Regional Transportation Council (RTC) meetings and funding for the I-635/LBJ East and I-30 projects. He stated that no action was taken at the March 8<sup>th</sup> RTC meeting and that the dialogue continues on ways to fund the projects. He stated that the next RTC meeting is on April 12<sup>th</sup> and the next Texas Transportation Commission meeting is on March 29<sup>th</sup>.

Mr. Grabenhorst stated that each EDAB member has an updated By The Numbers report in their packet and that staff will provide electronically as well. He said that the Library project is moving forward and that tenant improvements should be completed by early May and that Library should open in early June. He then reminded the Board about the May 12<sup>th</sup> Main Street Market Event from 1-6 pm and that a second Main Street Market Event will take place in October. Next, Mr. Grabenhorst provided an update on the Signature Gateway project which he said is now underway. He stated that Western Rim is constructing Mansions on the Lake, which is a 485-unit luxury multifamily project that should be completed in the Fall of 2019.

He reported that Pie Five is not going to be leasing the space on Lakeview Pkwy. as the landlord indicated that they were unable to perform on their lease agreement. He said development is moving forward on Bayside North including the first multifamily development and that single-family homes will be built by K Hovnanian and Meritage. He said that the City is receiving updated market studies from the Bayside's new lead developer and that conversations continue on the development of Bayside South. Next, he stated that Specs started their finish out on a portion of the old Albertson's space at Dalrock and Lakeview Pkwy. Lastly, he said that Downtown Rowlett is receiving a lot of interest from and that staff has had dialogue with several potential developers and end users.

**6. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.**

Whitney Laning, Chairman of the Chamber Board, provided the Chamber and Foundation update to the Board. He stated that all outstanding checks issued from the Rebuild Rowlett fund have been cashed and a final check was issued to the Re-Tree Organization

to plant trees in the area, leaving a zero balance. The Rebuild Rowlett fund is officially closed.

**7. RECEIVE GISD UPDATE.**

Lawrence Glick was not in attendance. Barry Young announced that the GISD Foundation Board Golf Tournament will be held on Friday, April 6<sup>th</sup> at Firewheel Golf Course.

**8. PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.**

Brian Funderburk announced that there would be a Town Hall meeting on the City's Comprehensive Plan and Strategic Plan Updates on Thursday, March 22<sup>nd</sup> at the Rowlett Community Centre from 6 – 8 PM.

The Chamber is hosting a Texas Hold'em Tournament on Saturday, April 7<sup>th</sup>.

**9. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.**

Jim Grabenhorst mentioned that the May meeting will take place at Baylor Scott & White Lake Pointe Hospital. Hospital officials will provide updates on the expansion project and a tour of the facility.

**10. ADJOURNMENT.**

The meeting was adjourned by Chairman Drew Howard at 10:58 A.M.



Drew Howard, Chairman



Jim Grabenhorst, Assigned City Staff



Date Approved