

City of Rowlett
Economic Development Advisory Board

Tuesday, May 1, 2018

9:30 A.M.

Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas 75088

Meeting Minutes

1. CALL TO ORDER.

Chairman Drew Howard called the Rowlett Economic Development Advisory Board meeting to order at 9:38 A.M. on May 1, 2018 at the Rowlett Chamber of Commerce, 4418 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Drew Howard, Barry Young, Justin Blackburn, Michael Gallops, Eva Hummel, Brian Funderburk, Jim Grabenhorst, Joey Grisham, Harry Mark with RSM Design, and Josh Petty with RSM Design.

2. CONSIDER APPROVING THE MINUTES FROM THE MARCH 20, 2018 MEETING.

A motion was made by Tammy Dana-Bashian and seconded by Barry Young to approve the March 20, 2018 minutes. The motion carried unanimously.

3. RECEIVE PRESENTATION FROM RSM DESIGN ON WAYFINDING SIGNAGE MASTERPLAN AND CONCEPT DESIGN FOR THE VILLAGE OF ROWLETT DOWNTOWN.

Jim Grabenhorst stated that this is a staff work plan item reported that city staff had selected RSM Design to develop a wayfinding masterplan/concept designs and that several city departments/stakeholders had provided input in this process. He next introduced Harry Mark and Josh Petty with RSM Design who presented their detailed concept designs and recommendations. Lastly, it was mentioned that this project will be implemented in phases over time. The link to the presentation is below:

<https://drive.google.com/file/d/1Gr29IXg6K48YEI578fcN3VgWqzhBvWZK/view>

4. RECEIVE UPDATE ON LBJ EAST/I-635 AND I-30 PROJECTS.

Jim Grabenhorst said that the transportation funding issue is still a very fluid situation. He stated that the last Regional Transportation Council (RTC) meeting was held on April 19th with the goal of passing a resolution to send to the Texas Transportation Commission (TTC) for their meeting on May 24th. He said that the message from the Governor and Lt. Governor was to institute a no toll policy, so the RTC is now considering having a conversation with NTTA to see if there is an opportunity to partner on this project. The RTC tabled the item and their next meeting is May 10th. Jim said that staff will keep Board members in the loop as things develop. Lastly, Tammy Dana-Bashian mentioned the May 31st TxDOT Public Hearing on the I-30 expansion project at the Hella Shrine Center in Garland starting at 6 PM.

5. RECEIVE ECONOMIC DEVELOPMENT UPDATE.

Joey Grisham discussed the latest "By the Numbers" report including new businesses. He reported that it was National Small Business Week and reminded Board members about the upcoming Main Street Market in downtown on May 12th. Next, he stated that staff is working with interested end users for commercial space considering the Village of Rowlett Downtown.

Jim Grabenhorst said that there were two new electric vehicle charging stations in the Village of Rowlett Downtown (Coyle St.)—the project was done through an 80/20 grant. He reported that the Downtown water tower is now completed and that the Library will be opening at their new location on June 6. Lastly, he said that vertical construction has begun on the apartments at Bayside North as well as landscaping, streetscape, and light poles; and staff is hoping to receive a timeline on Bayside South soon.

6. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.

Eva Hummel reported that the Chamber Foundation balance is \$71,000 and they recently approved a \$1,000 sign grant for Main Street Events. They also have one pending sign grant for GMAC Family Financial. She also stated that the Foundation is sponsoring the Chamber Job Fair on Saturday, May 5th at the RCC from 10 AM-2 PM.

Michael Gallops reported that the Chamber is starting a non-profit alliance and the first meeting is on May 14th at 6 PM. He reported that the Chamber membership drive netted over 100 new members and that 7 new members have been added since that time. Next, he said that the Chamber is going to partner with Eastfield College on workforce

training/certification starting at the end of the year. He said that the Chamber would be sending out surveys to businesses to identify their workforce needs.

7. RECEIVE GISD UPDATE.

Larry Glick reported about the Accelerated Campus Excellence (ACE) program and that it will be implemented at two schools, Handley Elementary and Lyles Middle School. He stated that it will include two additional hours of school, three meals, some of the top teachers and principals in the district, school uniforms, and transportation home at night. This is a pilot program for 3 years. He also reminded the Board about the Dr. Lopez Listens event at the Curtis Culwell Center on May 2nd at 1 PM.

8. PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.

Tammy Dana-Bashian reported that the 2nd Annual Pickleball Tournament is taking place this weekend with over 256 people from across the country planning to participate.

9. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.

Jim Grabenhorst mentioned that the May 15 meeting will take place at Baylor Scott & White Lake Pointe Hospital. Hospital officials will provide updates on the expansion project and a tour of the facility.

10. ADJOURNMENT.

The meeting was adjourned by Chairman Drew Howard at 11:25 A.M.



Drew Howard, Chairman



Jim Grabenhorst, Assigned City Staff

5/15/18

Date Approved