

**City of Rowlett**  
**Economic Development Advisory Board**

Tuesday, September 19, 2017

9:30 A.M.

*Rowlett Chamber of Commerce, 4418 Main Street, Rowlett Texas 75088*

**Meeting Minutes**

**1. CALL TO ORDER.**

Chairman Barry Young called the Rowlett Economic Development Advisory Board meeting to order at 9:35 A.M. on July 18, 2017 at the Rowlett Chamber of Commerce at 4418 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Barry Young, Jerry Johnson, Whitney Laning, Michael Gallops, Lawrence Glick, Eva Hummel, Brian Funderburk, Joey Grisham, Katie Rose Hargreaves and Susan Nix.

**2. CONSIDER APPROVING THE MINUTES FROM THE JULY 18, 2017 MEETING.**

A motion was made by Whitney Laning and seconded by Jerry Johnson to approve the July 18, 2017 minutes. The motion carried unanimously.

**3. THE BOARD SHALL CONVENE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, §551.087 (ECONOMIC DEVELOPMENT) TO DISCUSS COMMERCIAL OR FINANCIAL INFORMATION AND THE OFFER OF INCENTIVES TO BUSINESS PROSPECTS THAT THE CITY MAY SEEK TO HAVE LOCATE, STAY OR EXPAND IN ROWLETT AND WITH WHICH THE CITY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS.**

The Board convened into Executive Session at 9:37 A.M.

The Board reconvened from Executive Session at 9:45 A.M.

**4. RECEIVE ECONOMIC DEVELOPMENT DEPARTMENT UPDATE.**

Joey Grisham, Assistant Director of Economic Development, presented the Economic Development Department update. He explained that the City/Chamber Cooperation Agreement was overseen by EDAB and would need to be updated. He also mentioned that the City Council agreed to provide an additional \$25,000 per year to the Chamber on

top of the current \$25,000. The next step will be to identify what metrics to include in the new agreement for Council approval sometime in early 2018. Chamber Board Chair Whitney Laning said that he and Michael Gallops received positive feedback from the Council at their recent presentation. Mr Grisham also mentioned that the NTCAR event was very successful as Rowlett was once again the lanyard sponsor and that the ED team was following up on several leads. Next, Mr. Grisham discussed the DART Parking Lot and that DART had commissioned a license plate analysis that should be completed in the near future.

**5. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.**

Whitney Laning provided the Chamber update. He stated the Chamber had a great meeting with the Council regarding major changes. He said they are moving forward towards being financially stable, looking at their core mission/vision, and establishing value for members. The entire Board will be at an offsite training meeting in January.

Eva Hummel provided the Chamber Foundation update to the Board. She mentioned that they received two requests from Rebuild Rowlett, leaving the balance at \$34,691.00. The Chamber Foundation has \$53,287.00 available to date. There is one outstanding grant and they are just waiting for the business to finalize their plans.

**6. RECEIVE GISD UPDATE.**

Lawrence Glick provided the GISD update. He stated that 6 candidates interviewed for the Superintendent position and the Board had narrowed the list to 3. The next step will be to name a lone finalist. The new Superintendent could start on November 1<sup>st</sup> or January 1<sup>st</sup>. He also mentioned they are arranging tours for the Career Tech Center and wanted to host the EDAB Board in the near future.

**7. PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.**

The Main Street Market event will be September 30<sup>th</sup> from 1-6 p.m. Goody Goody is business of the month and will be giving a presentation today. Keep Rowlett Beautiful is hosting Tri City Clean-up on October 14<sup>th</sup>.

**8. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.**

No suggestions were made for future topics of discussion for future agendas.

**9. ADJOURNMENT.**

The meeting was adjourned by Chairman Barry Young at 10:29 A.M.



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Barry Young, Chairman

10-17-17



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Jim Grabenhorst, Assigned City Staff

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Date Approved